

# PRESCOTT PARK ARTS FESTIVAL

## 2026 Technical Director

**Prescott Park Arts Festival**, a well-established and dynamic non-profit performing arts organization, is seeking to hire a Technical Director. This position will join the experienced, award-winning, fun, and fast-paced team responsible for organizing this popular summer Seacoast tradition that features over 70 diverse performances from June to October each year. Events include concerts, food and music festivals, movie nights, a signature musical theatre production, a youth theatre camp, and more.

*Prescott Park Arts Festival is a cultural leader in the Seacoast, and reaches nearly 150,000 people through its events, all offered by suggested donation in Portsmouth's beautiful downtown Prescott Park. The Festival's contribution to the local economy in show- and visitor-related spending has swelled to \$7.5 million annually.*

### Job Description Details

This position calls for an energetic, dynamic, and dedicated individual who works with a great deal of independence and exercises independent judgment while performing a variety of duties. The Technical Director reports directly to the Theatre Production Manager and Executive Director and assists in overseeing all technical aspects of the Mainstage Musical production as well as certain aspects of the seasonal install and strike.

The Technical Director shares, with the Theatre Production Manager, the day-to-day responsibility of ensuring performances take place safely and on time. The Technical Director will work closely with all Festival staff to ensure that all goals and deadlines for the production season are met.

**Please note that we cannot offer housing for seasonal/production staff at this time.**

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### Responsibilities include, but are not limited to:

- Operate, maintain, and safeguard the technical assets of the scenery, stage, and backstage areas, including supervising (in collaboration with the Theatre Production Manager) the use of lighting, sound, and communication equipment.
- Perform safety checks of Festival technical assets and set, making repairs or arranging for repairs with approval from the Theatre Production Manager and Executive Director.
- Arrange for equipment rental and overhire as needed.

- Participate in the scenic installation and subsequent load-out for the Mainstage Musical.
  - Make ongoing changes and repairs to the set as needed over the summer to ensure it continues to serve the Mainstage Musical and all other performances on stage.
  - Participate in all production meetings and additional scenic meetings as required.
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**Preferred Skills and Other Requirements Include, but are not Limited to:**

- Carpentry and scenic building skills are a must, and scenic painting skills are a plus!
  - Detail-oriented team player with the ability to work under multiple deadlines.
  - Excellent communication and interpersonal skills.
  - Previous experience working in production.
  - Enthusiasm for theater and concert performances.
  - Independently led and timely in the completion of work.
  - A sense of humor and the ability to bring joy to the day's work!
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## **Time Commitment & Compensation**

### **May 1 – June 19**

Approximately 20–30 hours per week with flexible scheduling, coordinated with the Theatre Production Manager

**Compensation:** \$3,000 stipend

### **June 20 – August 9**

As-needed support based on performance reports (historically averaging ~9-15 hours total)

**Compensation:** \$35/hour

*Prescott Park Arts Festival is deeply committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. We strongly encourage those with the following identities to apply: Black, local Indigenous, people of color and people with intersecting identities including LGBTQIA+, women and non-binary people, people living with disabilities and others with lived experience being part of marginalized communities.*

**Applications should be submitted to Ro Gavin, Theatre Production Manager at Prescott Park Arts Festival, at [theatricalpa@prescottpark.org](mailto:theatricalpa@prescottpark.org), and should include a resume listing all previous work experience and a cover letter. We love learning about our applicants, so don't hesitate to show off what makes you YOU! No phone calls please.**