

# PRESCOTT PARK ARTS FESTIVAL

## 2024 Technical Director

**Prescott Park Arts Festival**, a well-established and dynamic non-profit performing arts organization, is seeking to hire a Technical Director. This position will join the experienced, award-winning, fun, and fast-paced team responsible for organizing this popular summer Seacoast tradition that features over 70 diverse performances from June to October each year. Events include concerts, food and music festivals, movie nights, a signature musical theatre production, a youth theatre camp, and more.

*Prescott Park Arts Festival is a cultural leader in the Seacoast, and reaches nearly 150,000 people through its events, all offered by suggested donation in Portsmouth's beautiful downtown Prescott Park. The Festival's contribution to the local economy in show- and visitor-related spending has swelled to \$7.5 million annually.*

### Job Description Details

This position calls for an energetic, dynamic, and dedicated individual who works with a great deal of independence and exercises independent judgment while performing a variety of duties. The Technical Director reports directly to the Production Manager, and Executive Director at large, and assists in overseeing all technical aspects of the Mainstage Musical Production as well as certain aspects of the seasonal install and strike. The Technical Director also shares, with the Production Manager, the day-to-day responsibility of ensuring performances take place safely and on time.

The Technical Director will work closely with all Festival staff to ensure that all goals and deadlines for the production season are met.

**Please note that we cannot offer housing for seasonal/production staff at this time.**

### Responsibilities include, but are not limited to:

- Operates, maintains, and safeguards the technical assets of the venue, including supervising (in collaboration with the Production Manager) the use of lighting, sound, and communication equipment
- Performs safety checks of Festival technical assets and set, and either makes repairs or arranges for them to be made with approval from the Production Manager and Executive Director
- May be asked to arrange for equipment rental and overhire as needed
- Participates in the scenic installation, and subsequent load out, for the Mainstage Musical
- Is responsible for making ongoing changes and repairs to the set as they arise over the summer to ensure the set continues to serve the Mainstage Musical and all other performances happening on stage

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- Participates in all production meetings and additional scenic meetings as needed

**Preferred skills and other requirements include but are not limited to:**

- Carpentry and scenic building skills are a must, and scenic painting skills are a plus!
- Detail-oriented team-player that is able to work under multiple deadlines
- Excellent communication and people skills
- Previous experience working in production
- Enthusiasm for theater and concert performances
- Sense of humor and ability to bring joy to the day's work!

*Prescott Park Arts Festival is deeply committed to creating a diverse and inclusive environment and is proud to be an equal opportunity employer. We strongly encourage those with the following identities to apply: Black, local Indigenous, people of color and people with intersecting identities including LGBTQIA+, women and non-binary people, people living with disabilities and others with lived experience being part of marginalized communities.*

**Applications should be submitted to Casey Roland, Production Manager at Prescott Park Arts Festival, at [production@prescottpark.org](mailto:production@prescottpark.org), and should include a resume listing all previous work experience and a cover letter. We love learning about our applicants, so don't hesitate to show off what makes you YOU! No phone calls please.**

**Salary:** \$2000 stipend from signing through opening night of the Mainstage Musical Production (on or about June 21st). Part-time hourly from opening through October 1st. Wage commensurate with experience.